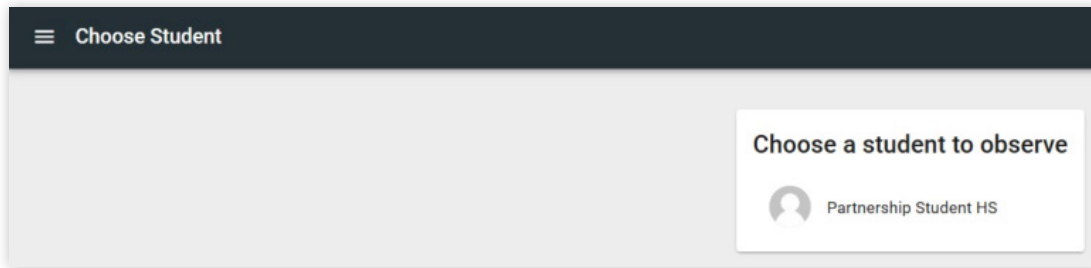


OBSERVER LMS GUIDE

CHOOSING A STUDENT

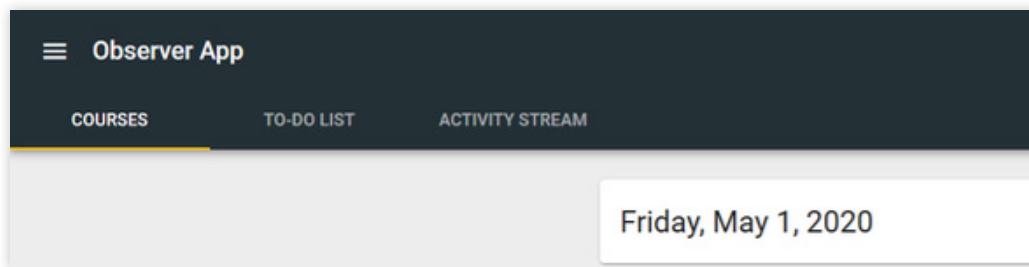
When you first log in, you will choose the student you want to observe. If you only observe one student, you will only see one student.



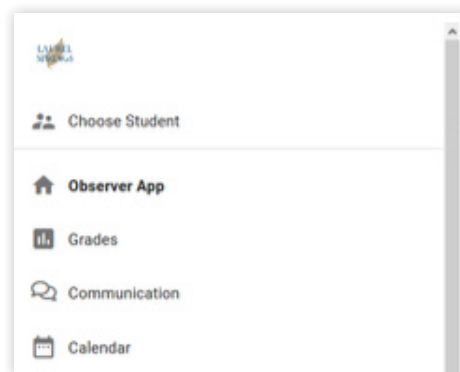
Click the student name to begin. You will be taken to the Dashboard view, which will list all courses in which your student is currently enrolled.

SEE OVERALL STUDENT PROGRESS

To see an overall student snapshot of progress, select the three-line menu in the top left corner.



A menu will open. Select **Grades**.



SEE OVERALL STUDENT PROGRESS (CONT.)

The Student’s present courses, their score, the teacher, the gradable progress and overall progress are displayed, which includes the instruction only pages in the course. To see past courses, scroll to the bottom and click on **Past courses**.

Course	Score	Progress (gradable)	Progress (all activities)
Curriculum Demo Geometry OL v2 Part A	80/80 100% A+	2%	4%
3rd Grade English TB v1 Part A		3%	27%

To see specific information on the student progress in a course, select the name of the course. The LMS shows the full progress including target due dates, grades, and teacher feedback

Activity	Score	Status	Submitted date	Target due date
Module 01: Basics of Geometry				
X 01.00 Module One Pretest	100%	✓		May 21, 2020
01.01 Basics of Geometry	100%	✓		Aug 4, 2020

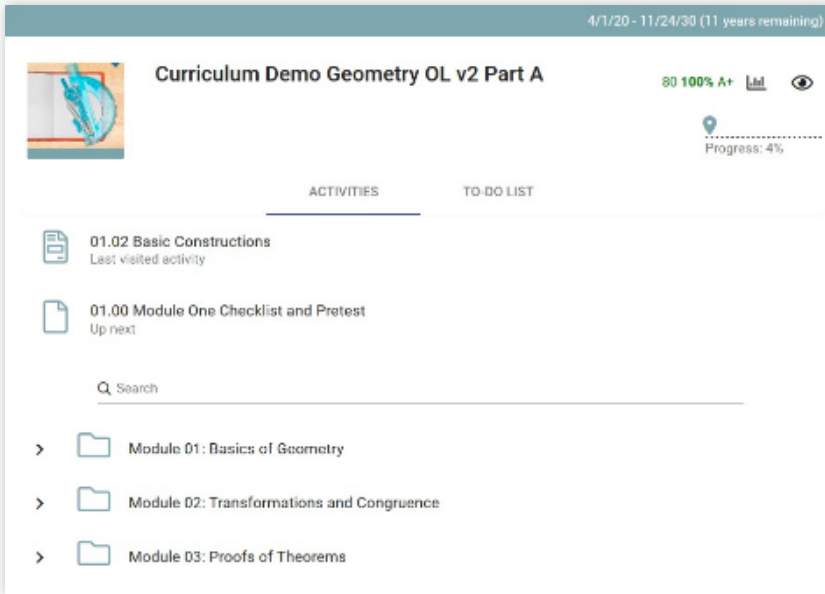
Selecting the Activity Tab will show you time spent in each activity.

Activity	Start time	Duration
Total		35m 18s
Monday, April 13, 2020 (total 7m 28s)		
01.02 Basic Constructions Module 01: Basics of Geometry	8:05 AM	6m 58s
01.02 Basic Constructions Module 01: Basics of Geometry	8:02 AM	30s
Friday, August 10, 2018 (total 20m 58s)		
04.08 Module Four Exam Part Two Module 04: Dilations and Similarity	10:25 AM	15m 3s
04.03 Module Four Quiz Module 04: Dilations and Similarity	10:25 AM	16s
04.01 Dilations Module 04: Dilations and Similarity	10:24 AM	49s
04.01 Dilations Module 04: Dilations and Similarity	10:19 AM	4m 43s

REVIEWING ACTIVITIES IN THE LMS

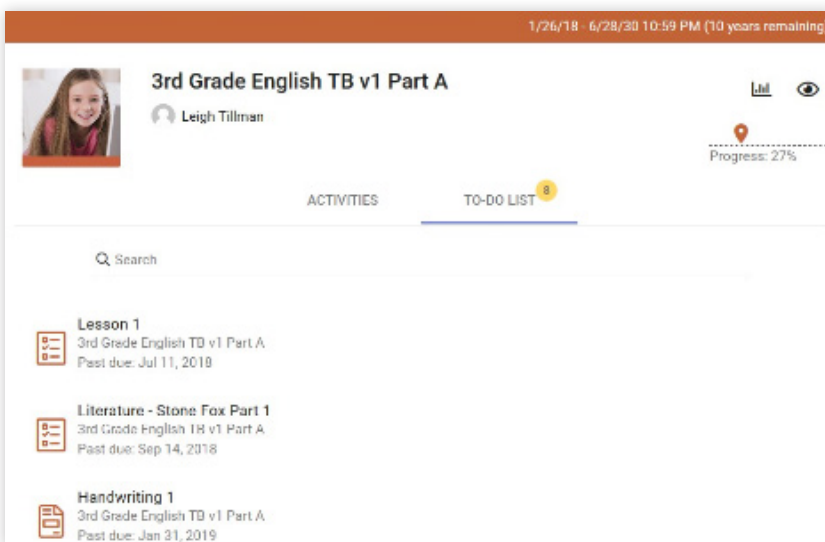
As an observer, you are able to view certain Activities in a course. Please note that you are only able to see up to the point of current progress for your student.

From the dashboard, click the **Activities** button on the course card.



1. The **Activities** tab lists the course content, last activity visited, and the next activity item.

▶ Click on a folder name or item to review the details.



2. Review the To-do List, which lists activities that are:

▶ Past due. While we encourage students to make regular progress, we realize that student activities may delay their progress in courses at certain times. The only due date that is firm is the course end date.

▶ Due in the next seven days according to the suggested pacing calendar based on start and end dates.